

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**

**ADMINISTRATIVE ISSUANCE SYSTEM**

Mayor's Order 2013-172  
September 20, 2013

**SUBJECT:** Establishment – Age-Friendly DC Task Force

**ORIGINATING AGENCY:** Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) and (11) of the District of Columbia Home Rule Act, approved December 24, 1973, 87 Stat. 790, Pub. L. 93-198, D.C. Official Code § 1-204.22(2) and (11) (2012 Supp.), it is hereby **ORDERED** that:

**I. ESTABLISHMENT**

There is hereby established in the Executive Branch of the Government of the District of Columbia the Age-Friendly DC Task Force (“Task Force”).

**II. PURPOSE**

The purpose of the Task Force shall be to advise the Mayor regarding issues related to making the District of Columbia an age-friendly city by 2017 according to the World Health Organization’s (“WHO”) eight domains and two DC-specific domains: (1) outdoor spaces and buildings, (2) transportation, (3) housing, (4) social participation, (5) respect and social inclusion, (6) civic participation and employment, (7) communication and information, (8) community support and health services, (9) disaster preparedness and response, and (10) elder abuse, neglect, and fraud.

**III. FUNCTIONS**

The Task Force shall:

- A. Produce the *Age-Friendly DC by 2017 Strategic Plan* to include city-wide recommendations for improvements and enhancements to transform the District of Columbia into an age-friendly city, and recommend methods to chart the District’s progress;

- B. Advise on best practices, strategies, policies, and private and public funding opportunities for implementing the *Age-Friendly DC by 2017 Strategic Plan*;
- C. Make recommendations on developing, expanding, or fostering public-private partnerships and linkages between the District and other organizations;
- D. Advise on strategies to expand awareness of and enthusiasm for District-wide efforts to improve the supports, city services and attitudes towards seniors as part of the WHO Age-Friendly City Initiative; and
- E. Undertake other functions as requested by the Mayor or his or her designee.

#### IV. COMPOSITION

The Task Force shall be comprised of twenty-three (23) voting members. All Task Force members shall be appointed by the Mayor and shall include the following:

- A. Community Members:
  - 1. One (1) representative to serve as Co-Chairperson;
  - 2. One (1) representative with expertise on Outdoor Spaces and Buildings (domain #1);
  - 3. One (1) representative with expertise on Transportation (domain #2);
  - 4. One (1) representative with expertise on Housing (domain #3);
  - 5. One (1) representative with expertise on Social Participation (domain #4);
  - 6. One (1) representative with expertise on Respect and Social Inclusion (domain #5);
  - 7. One (1) representative with expertise on Civic Participation and Employment (domain #6);
  - 8. One (1) representative with expertise on Communication and Information (domain #7);

9. One (1) representative with expertise on Community Support and Health Services (domain #8);
10. One (1) representative with expertise on Disaster Preparedness and Response (domain #9); and
11. One (1) representative with expertise on Elder Abuse, Neglect, and Fraud (domain #10).

B. D.C. Government Members:

1. The Deputy Mayor for Health and Human Services shall serve as the Co-Chairperson;
2. The Director, Office of Planning, or his or her designee;
3. The Director, Department of Housing and Community Development, or his or her designee;
4. The Director, Office of Community Affairs, or his or her designee;
5. The Director, District Department of Transportation, or his or her designee;
6. The Director, Office of Disability Rights, or his or her designee;
7. The Director, Department of Employment Services, or his or her designee;
8. The Director, D.C. Office on Aging, or his or her designee;
9. The Deputy Mayor for Public Safety and Justice, or his or her designee;
10. The Director, Department of Human Services, or his or her designee;
11. The Deputy Mayor for Education, or his or her designee; and
12. The Deputy Mayor for Planning and Economic Development, or his or her designee.

V. **TERMS**

The terms of the members of the Task Force shall be as follows:

- A. Community Members shall serve until December 31, 2017;
- B. The Community Member Co-Chairperson shall serve at the pleasure of the Mayor in his or her capacity as Co-Chairperson.
- C. The D.C. Government Member Co-Chairperson shall serve at the pleasure of the Mayor.
- D. Government members shall serve at the pleasure of the Mayor; and
- E. The Mayor shall appoint members to fill vacancies for the remainder of the unexpired term.

**VI. ORGANIZATION**

- A. The Task Force shall have domain-specific committees. A domain-specific committee ("Committee") may include individuals who are not members of the Task Force. These Committee members must be nominated by either Co-Chairperson and approved by the Task Force.
- B. The Task Force shall establish its own bylaws and rules of procedure, subject to approval by the Mayor or the Mayor's designee.

**VII. MEETINGS**

- A. Beginning in September 2013, the Task Force shall meet monthly, and/or at such other times as may be deemed necessary by the Co-Chairpersons, until presenting its *Age-Friendly DC Strategic Plan* in 2014. Thereafter, the Task Force will meet at least quarterly, until preparation of a report to the World Health Organization in 2017 is completed.
- B. A quorum for purposes of conducting a meeting shall be a Co-Chairperson and at least five other Task Force members.
- C. Either Co-Chairperson may excuse a member from a meeting for an emergency reason.
- D. The Mayor may remove any member who fails to attend two (2) unexcused, consecutive meetings. The Co-Chairpersons shall remove a member who fails to attend three (3) consecutive excused or unexcused meetings.

**VIII. ADMINISTRATION**

The Office of the Deputy Mayor for Health and Human Services shall provide administrative support to the Task Force.

**IX. COMPENSATION**

The members of the Task Force and its Committees shall serve without any compensation, except that a member may be reimbursed for expenses incurred in the authorized execution of his or her official duties only if the Deputy Mayor for Health and Human Services approves the expense in advance.

**X. EFFECTIVE DATE:**

This Order shall become effective immediately.

  
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VINCENT C. GRAY  
MAYOR

ATTEST:   
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CYNTHIA BROCK-SMITH  
SECRETARY OF THE DISTRICT OF COLUMBIA